

A regular meeting of Clarke's Beach Town Council was held on April 1, 2025 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building

In attendance:

Mayor Betty Moore
Councillor Kelly Kavanagh
Councillor David Penney
Councillor Alice Russell
Town Clerk Joan Wilcox

Absent:

Councillor June Batten
Councillor Crystal Bradbury
Deputy Mayor Danielle Bussey

Meeting opened at 7 p.m. Mayor Moore in the Chair
Welcome all to the meeting

Minutes for adoption: March 5, 2025 Regular meeting of Council
Mayor Moore asked if there was any errors or omissions to the minutes of March 5, 2025 meeting as circulated.
Motion #~~2025~~²⁰²⁵ Kelly Kavanagh/Alice Russell
Be it resolved that the minutes of March 5, 2025 meeting be adopted as circulated. Motion Carried

MOMENT OF SILENCE

Moment of Silence was observed by Council & Town Clerk out of respect for late Kevin Hussey who passed away recently. Mr. Hussey served as Deputy Mayor for the Town of Clarke's Beach for two terms.
Council & Staff extend deepest sympathy to Kevin's family & friends on his passing.

Business arising out of the minutes:

1. Registered letter forwarded Ms. X re property located Main Street

Ms. X has responded to say that the property is up for sale and she is hoping to have it sold this year. If not sold by summer, she plans on renovating or tearing it down. Also she advises that inspections have been done on the structure and it indicated that the building was a solid



structure.

Council advised to contact Ms. X and ask for a copy of the inspection report.

2. Cleaner position

Town has received seven (7) applications for the cleaning position
Council will do interview selected applicants.
Interviews to be held on Monday , April 7th

FINANCIAL

- Current account balance provided

Bills for payment: \$ 36,920.09

Motion #21/25 Dave Penney/Kelly Kavanagh

Be it resolved that the bills totalling \$36,920.09 be approved for payment.
Motion Carried All in favour

Development Requests

1. Mr. X , 5-7 Lewis Estates , personal usage shed size 10 by 12

Site assessed by Ron Laracy

Motion #22/25 David Penney/Alice Russell

Be it resolved that the Town of Clarke's Beach issue a building
permit for personal usage shed at 5-7 Lewis Estates.
Motion Carried All in favour

2. Mr. X - civic address 59-61 Glam Road

Extension to existing house Size 12 by 16

Motion #23/25 Kelly Kavanagh/Dave Penney

Be it resolved that the Town of Clarke's Beach issue a building
permit to Mr. X for extension to existing house at 59-61 Glam Road
Motion Carried All in favour

CORRESPONDENCE:

1. Letter from Mr. X re alleged slip/fall March 14th (St. Patrick Day Social)
in the Municipal Building - place on file

2. Quote form Xylem re lift station parts

Motion #24/25 Alice Russell/Kelly Kavanagh

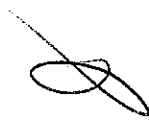
Be it resolved that the Town of Clarke's Beach approve the quote
from Xylem in the amount of \$3262.10 . Motion Carried

All in favour

3. Business application submitted by Mr. X re operating a taxi service Motion # 26/25 Kelly Kavanagh/ Alice Russell
Be it resolved that the Town of Clarke's Beach has no objection to Mr. X obtaining a taxi license to operate a taxi service
Motion Carried
4. Info from Municipalities NL re Municipal Symposium in Gander May 1-3
Council agreed to register those interested in attending this symposium
Notify Clerk of your intention to attend so the registration can be submitted.
5. Request form Ryan Butler, Cromwell Lodge in Shearstown asking for donation re Grand Lodge of NI meeting in Shearstown for first time Motion # 26/25 Dave Penney/Kelly Kavanagh
Be it resolved that the Town of Clarke's' Beach donate \$50.00 to Cromwell Lodge in Shearstown. Motion Carried All in favour
Service agreement from O'Neill Landscaping re War Memorial site Motion # 26/25 Kelly Kavanagh/David Penney
Be it resolved that the Town of Clarke's Beach sign and accept the agreement from O'Neill Landscaping. Motion Carried
All in favour
7. Email from Ms. X requesting to connect her property on Grenfell Drive to town water supply.
Council referred this to the Town Water/Wastewater operator for his review and recommendation. He has indicated that due to properties already experiencing low water pressure, he does not recommend further hookup at present time.
8. Email from Ms. X asking permission to use the Town Hall for an hour weekly for a Mom/Baby Exercise Group
Council agreed to allow her to use the building. There will be no charge provided Ms. X does not charge the participants to attend the sessions.

Other business:

1. By Laws Mandatory drafted
 1. Arrears Sale By-Law
 2. Boil Order and use of source water by-law
 3. Development Regulations By-Law
 4. Rules of Procedure (was distributed at last meeting for Council to review.



By-laws listed 1, 2, 3 to be reviewed by Council and brought back for adoption at next regular meeting.

Rules of Procedure by-law

Motion # 29/25 Alice Russell/Kelly Kavanagh

Be it resolved that the Rules of Procedure By-Law be adopted by Town of Clarke's Beach and that the time set for regular monthly meetings be first Tuesday of each month at 4:30 p.m.
Prior meeting time of 7 p.m. to be repealed.

Be it further resolved that Motion #13/25 be hereby rescinded.
Motion Carried All in favour

2. Heavy duty coveralls for W/W Operator - item submitted by Councillor June Batten - Defer this item
3. Joint Council minutes - March 20, 2025
4. Municipal Newsletter

ADJOURNMENT

Motion # 29/25 Alice Russell/Kelly Kavanagh

Being no further business, be it resolved that meeting do now adjourn.
Motion Carried All in favour Time: 7:41 pm.

Next regular meeting scheduled for May 6, 2025 at 4:30 p.m

Betty Moore
MAYOR

Joe White
CLERK

May 6 / 2025
DATE MINUTES ADOPTED BY COUNCIL

JP