

A regular meeting of Clarke's Beach Town Council was held on July 8, 2025 in the C.R. Dawe Memorial Chambers Clarke's Beach Municipal Building

In attendance:

Deputy Mayor Danielle Bussey

Councillor June Batten

Councillor Kelly Kavanagh

Councillor David Penney

Town Clerk Joan Wilcox

Absent: ; Mayor Betty Moore

Councillor Crystal Bradbury

Councillor Alice Russell

Others present:

Ryan Gates

North River Recreation

Welcome

Deputy Mayor Danielle Bussey welcomed all to the meeting. Meeting opened at 4:30 pm.

MINUTES FOR ADOPTION:

June 3, 2025 regular meeting of Council

Deputy Mayor asked if there was any errors or omissions to the minutes as circulated

Motion to Adopt

Motion #____ David Penney/June Batten

Be it resolved that the minutes of regular meeting held June 3, 2025 be adopted as circulated.

Motion Carried All in favour

BUSINESS ARISING OUT OF THE MINUTES

Reviewed as outlined on the agenda

DELEGATES

Ryan Gates

North River Recreation

- Mr. Gates addressed the Council in regard to Recreation
He advised that the North River Recreation is ran by a Board consisting of 4 members from North River and 4 members from Clarke's Beach

North River Recreation is currently in the process of:

1. Re-Branding
2. Re-Naming
3. Re-Structuring

North River Recreation is grateful to the Town of Clarke's

Beach for its support and co-operation given the group. He would like to offer support of the Group in helping with organizing or assisting in any Town events.

Items of discussion:

North River Rec is in need of a building for storage and other purposes and would like permission from the Town of Clarke's Beach to place the structure in the Town park. There is a structure available by private sale for \$5000.00 and the NRR has the funds to purchase this building.

Silica sand is needed for the field - can the Town please provide

Bleachers - can the fence be extended 10 feet to offer some further protection to those people who watch the games from the bleachers.

Can the NRR use the Town Municipal building for different events?

Can the Students employed by the NRR use the Town of Clarke's Beach municipal building to meet for chat sessions when required

Can the Town of Clarke's Beach offer some financial support to NRR as it has done previously? Mr. Gates also noted that there is need for a new Home Plate mat

Dug outs - should not be opened in the front.

Ryan also advised that Clarke's Beach resident Brad Smith is now new Assistant Director of Softball. Brad brings years of experience on the field and is certainly an asset to the group.

Mr. Gates was thanked by Council for the presentation. He thanked Council for offering him the opportunity to address the meeting and then departed.

Council had a discussion on the needs which were presented by Mr. Gates .

Motion #_____ David Penney/June Batten

Be it resolved that the Town of Clarke's Beach give its permission to North River Recreation to place a building in the Town park and the Town Council will purchase crushed stone to be placed in the area where the structure will be located. If the structure has to be removed at any time in the future, costs involved will be at the expense of North River Rec. Motion Carried All in favour

Motion #_____ Dave Penney/June Batten

Be it resolved that the Town of Clarke's Beach purchase a HOME PLATE MAT up the amount of \$1000.

Motion Carried All in favour

Motion #_____ June Batten/Kelly Kavanagh
Be it resolved that the Town of Clarke's Beach will
contribute \$500 to the North River Recreation .
Motion Carried All in favour

Other items:

1. Use of Town Hall by students from North River
for meeting purposes - OK by Council
2. Use of Town Hall for children activities - OK by Council
3. Council will purchase Silica Sand - order dump truck
load

FINANCIAL:

- Bank Balances provided

BILLS FOR PAYMENT: \$22,828.91

Motion #_____ June Batten/Kelly Kavanagh
Be it resolved that the Town of Clarke's Beach pay the
bills as circulated with the agenda. Motion Carried
All in favour

DEVELOPMENT REQUESTS:

1. Mr. X request for variance of 10 feet on land on
179 Glam Road re frontage of land which requires
100 feet frontage and the lot has 90 feet .
Motion #_____ Kelly Kavanagh/David Penney

Be it resolved that in accordance with the Town of Clarke's Beach Development Regulations the Town Council will consider the variance of 10% and Council shall give written notice of proposed variance from development standards to all persons whose land is in immediate vicinity of the land that is the subject of that variance. Motion Carried
All in favour

2. Mr. X - 189 Otterbury Road - personal usage residential garage. Site assessment to be done by Ron Laracy to ascertain location & accordance with the Town Building Regulations

Motion #_____David Penney/June Batten

Approval in principle for construction of a personal usage residential garage at 189 Otterbury Road.

Permit to be issued after site assessment by Town staff

AND provided proposed structure is in compliance with Town of Clarke's Beach Development Regs.

Motion Carried All in favour

3. Mr. X - single family residence
Civic address 5-7 Chislett Avenue

On site water Private septic system

Motion #_____Kelly Kavanagh/June Batten

Be it resolved that the Town of Clarke's Beach issue an approval in principle for construction of a single family residence 5-7 Chislett Avenue provided proposed construction meets the Town of Clarke's

Beach Development regulations and the installation of a septic system is given approval of Digital Services, Govt of NL. Motion Carried All in favour

CORRESPONDENCE;

1. Letter from Dept of Fisheries & Agriculture re \$750. Grant for the Community garden
2. Email from Eastern Regional Services re extension on the requirement for Access Cards at the Waste Recovery Facility , Harbour Grace
3. Email from resident re accumulation of old trees/shrubs etc left on property at Glam Road
Motion #_____ David Penney/Kelly Kavanagh
Be it resolved that the Town of Clarke's Beach contact the homeowner and ask if the old trees/shrubs etc left on the property can be removed since it poses a potential fire hazard. Motion Carried All in favour
4. Info from Municipal Assessment Agency re Clar Simmons Scholarship
5. Email from Capt Aaron Hawco, Royal NL Regiment re proposed tactical movement through the Town
● Advice Capt Hawco to forward notice that can be posted on the Town of Clarke's Beach Facebook page.
6. Email from ERSB re Oversized Item Collection by appointment only.
Post Notice on Facebook page
7. Correspondence from residents re alleged "unpermitted residential farm located on property at Dorey Road.

Motion #_____ David Penney/Kelly Kavanagh

Be it resolved that the Town of Clarke's Beach contact the property owner and set up a meeting with reps of Council to discuss this issue. Motion Carried
All in favour

8. Correspondence form Municipal Affairs re Municipal Inspection which had been done by Municipal Affairs Analyst.

9. Update form Municipal Assessment Agency

10. Circular from Dept Transportation re Risk Management Framework

11. Quotes received for paving

Three quotes received

A Plus

Cougar

Concord Paving

Lowest quote was from Concord Paving

Motion #_____ Kelly Kavanagh/David Penney

Be it resolved that the Town of Clarke's Beach accept the quote form Concord Paving for paving as per the list provided. Quote \$71,600. Plus

HST

Motion Carried All in favour

12. Quote from Fast Glass re repair to front entrance door

Motion #_____ June Batten/David Penney

Be it resolved that the Town of Clarke's Beach accept

the quote of \$1874.50 from Fast Glass for repair to the front entrance system in Town Hall. Carried All favour

13. Quote from Provincial Fence Products re Netting around ballfield

Motion # _____ June Batten/David Penney

Be it resolved that the Town of Clarke's Beach accept the quote from Provincial Fence Products for \$14,700 plus HST . Motion Carried

All in favour

14. Letter from Mr. & Mrs. X re Triahlton

Acknowledge receipt of letter and also advise the co-operation /involvement etc as pertains

to the Town of Clarke's Beach Motion Carried

All in favour

OTHER BUSINESS

1. Mr. & Mrs. X contacted Town Office regarding issue with run off from Kavanagh Road down Mugford Road into their driveway.

Council will advise MAINTENANCE Staff to contact homeowners for suggestions as to how the problem may be solved.

2. Appointment of Alternate Returning officer for Municipal Election

Motion # _____ Kelly Kavanagh/June Batten

Be it resolved that the Town of Clarke's Beach

appoint Ms. Fronie Sparkes as Alternate Returning Officer for the Municipal Election.

Motion Carried All in favour

3. Returning Officer

Motion #_____ Kelly Kavanagh/June Batten

Be it resolved that

the Town Clerk is Returning Officer for Municipal Elections in accordance with the legislation.

Motion Carried All in favour

4. Advance Poll - Town will not be having an Advance Poll

5. Road Sign - Dawes Hill Road

Motion #_____ David Penney/Kelly Kavanagh

Be it resolved that Town of Clarke's Beach

Order road sign for Dawes Hill Road

Motion Carried All in favour

6. Dog Waste Collection Receptacles

Motion #_____ Kelly Kavanagh/David Penney

Be it resolved that the Town of Clarke's Beach purchase Dog Waste Collection stations and place in following areas:

1. By CN Station
2. Meadow Lane
3. Main Street

Motion Carried All in favour

ADJOURNMENT

Motion #_____ David Penney/June Batten

Be it resolved that being no further business
meeting do now adjourn. Time 5:50 pm.

Mayor or Deputy Mayor

JOAN WILCOX Town Clerk

Date minutes adopted by Council

