

A regular meeting of Clarke's Beach Town Council was held on Tuesday , June 3, 2025 in the C.R. Daws Memorial Chambers
Clarke's Beach Municipal Building

In attendance:

Mayor Betty Moore
Deputy Mayor Danielle Bussey
Councillor June Batten
Councillor Crystal Bradbury
Councillor David Penney
Town Clerk Joan Wilcox

Absent:

Councillor Kelly Kavanagh
Councillor Alice Russell

Others present: Judy Kennedy

Welcome

Mayor Moore welcomed all to the meeting.

Meeting opened at 4:30 p..m

Minutes for Adoption

Regular meeting of Council: May 6, 2025

Privileged meeting of Council: May 6, 2025

Mayor Moore asked if there was any error or omissions to the minutes of May 6, 2025 as circulated.

Motion to adopt

Motion #43/25 Crystal Bradbury/Danielle Bussey

Be it resolved that the minutes of regular meeting May 6, 2025 and privileged meeting May 6, 2025 be adopted as circulated

Any decisions made at the Privileged meeting now ratified through the motion. Motion Carried All in favor



Business arising out of the minutes:

1. Information provided from Planner re zoning requirements -
Quarry activity -Otterbury Road
(Defer item for further discussion)

Delegates

Judy Kennedy

Mayor Moore welcomed Ms. Kennedy to the meeting

Ms. Kennedy addressed the meeting with the following items:

1. Eastern Regional Services Board

She advised Council that in her opinion ERSB requirement with regard to Bulk Item collection is not satisfactory with the limit of one Truck pan load being the maximum collected from each household. If there is an old chesterfield/chair that would most likely be considered a pan load.

Also, she has contacted ERSB with regard to the appointment system for Bulk Item collection, to date, no response as to when it will be available.

● Mayor Betty noted that there will be a road side Bulk Item Collection done by the Town. Once the date is finalized notice will be given residents.

2. Town Council meeting schedule

Ms. Kennedy asked why the meetings were changed from 7 pm. TO 4:30 pm

● Mayor Betty advised that prior to the adoption of the Rules Of Procedure for the Town of Clarke's Beach meetings, Council had a discussion and felt that 4:30 p.m. would be an appropriate time to hold the meeting.

3. Triathlon

Ms. Kennedy inquired about the road closures

● She was advised that adequate notice would be given by the Triathlon committee. All roads should be re-open by



11 a.m. Access to Emergency vehicles will be permitted
At all times

4. Community beds

Ms. Kennedy asked if there could be a garbage container placed in vicinity of the Community beds

- Council will place a container for garbage collection

Ms. Kennedy thanked Council for giving her time to address the meeting and then departed.

FINANCIAL

- Bank balance provided

Bills for payment: \$17,195.64

Motion #47/25 Dave Penney/June Batten

Be it resolved that the Town of Clarke's Beach pay the bills as per list provided to Council ... amount of \$17,195.64

Motion Carried All in favor

DEVELOPMENT REQUESTS:

1. Mr. X - 9 Anthony Road - personal usage shed

Site accessed by Ron Laracy

Motion #45/25 Danielle Bussey/June Batten

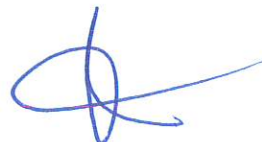
Be it resolved that the Town of Clarke's Beach give permission to Mr. X to construct a personal usage shed at 9 Anthony Road. Motion Carried All in favor

2. Ms. X - 11 Anthony Road - personal usage residential garage . Site assessed by Ron Laracy

Motion #46/25 Crystal Bradbury/June Batten

Be it resolved that the Town of Clarke's Beach issue a building permit to Ms. X to construct a personal usage garage as per application submitted to Town of Clarke's Beach.

Motion Carried All in favor



3. Mr. X -13-15 Lewis Estates personal usage garage - site accessed by Ron Laracy
Motion # 47/25 Danielle Bussey/Crystal Bradbury
Be it resolved that the Town of Clarke's Beach issue a building permit to Mr. X for construction of a personal usage residential garage at 13-15 Lewis Estates. Motion Carried All in favor

CORRESPONDENCE;

1. Letter from Hon Paul Pike, Minister of Municipal Affairs
- place on file
2. Circular from Ryan Snow - PUBLIC WORKS NL
- place on file
3. Letter from Tri-Con Gentle Giants re Special Olympics
Motion # 48/25 Dave Penney/June Batten
Be it resolved that the Town of Clarke's Beach donate \$50. To the Tri Con Gentle Giants re Special Olympics.
Motion Carried All in favor
4. Correspondence from Municipal Affairs re Municipal Election 2025
5. Correspondence from Municipal Affairs re Safety Plan
Council will be getting together in a session to review and update the Town of Clarke's Beach Safety Plan



ADOPTION OF MANDATORY BY-LAWS IN ACCORDANCE
WITH THE TOWN AND LOCAL SERVICE DISTRICT ACT

Motion # 49/25 David Penney/June Batten

Whereas under the Town and Local Service District Act the Town shall
adopt the following mandatory by-laws respecting matters

And whereas the Town of Clarke's Beach has reviewed and drafted the
following By- Laws

Be it resolved that the following by-laws be hereby adopted by the
Town of Clarke's Beach

1. Arrears Sale by-Law
2. Boil Order and Use of a Source Water By-Law
3. Development Regulations By-Law

Motion Carried All in favor

The following policies and by-laws will be reviewed by Council in
a Committee of the Whole session before adoption:

1. Noise and Nuisance By-Law
2. Mobile Vending By-Law
3. Water Sewer breakage & Blockage Policy
4. Video Surveillance Policy
5. Complaints Handling Policy
6. Uncollectible Accounts Receivable Policy

Other business

1. Summer Student Project

Three students have been chosen for this summer

2. Gas Tax Funding- re Matting in park

Funding has been deposited in the Gas Tax Account

Deputy Mayor Bussed will contact Seth at Coastline for
pricing & requirements

3. CN Station - Council will check to see if Mr. Janes is interested
in the position this summer
4. Mugford Road - Councillor Batten had been contacted by a
resident who advised that there is an issue with rocks debris



running down in her driveway from Kavanagh Road.

Council did have Ron visit the site and clear of any rock/debris

5. Committee of the Whole Meeting - May 202, 2025

There were 8 items on the agenda for the meeting

Also, note Councillor Penney was IN ATTENDANCE at this meeting.

a..North River Recreation (Ryan Gates) Ok for use of Ballfield for summer program

b..Bulk Garbage - plan now is to engage a contractor to do a Bulk Clean up

c.. Softball Net - Councillor Penney is working on this

d. Ron Laracy/Paul McCarthy

- Paul McCarthy will returned to work June 2, 2025

- A list of job duties and other staff related issues will be provided to both employees

e By -Laws & Regulations reviewed for presentation to Council and adoption

f. Student Project - deadline to apply was May 27th

g. 2025 Municipal Council Nomination /Election

Discussion re staffing/human resources

Council has recommended that Staff Position of the Town office be re-classified. Town Clerk/Manager position to be advertised. Suggested that the Town hire a Human Resources firm to do reclassification and recruiting for Town Clerk/Manager position.

6. Quarry extension request - Otterbury Road

Discussion and review of the information received from Planner by Council. DEFER THIS REQUEST

7. KIDS END OF SCHOOL PARTY

Friday, June 20th - Pizza Lunch



8. Dug Outs in the Town Park

Council recognize the need for the replacement of the Dug Outs. Council will check with Ron Laracy to ascertain if the Town workers can remove the existing structure.

Specifications on the dug outs will be needed for distribution to potential persons who may wish to quote on the new structures.

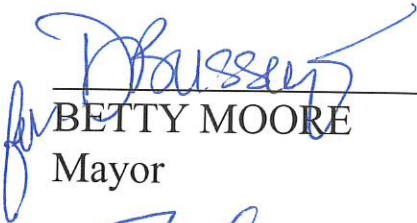
ADJOURNMENT

MOTION #50/25 June Batten/Danielle Bussey

Be it resolved that being no further business, meeting do now adjourn.

Time : 6:20 p.m. Motion Carried All in favor

Next meeting of Council schedule for Tuesday, July 8 at 4:30 p.m.


BETTY MOORE

Mayor


JOAN WILCOX

Town Clerk

Date Minutes adopted by Council:

July 8/2025

