

A regular meeting of Clarke's Beach Town Council was held on Tuesday, May 5, 2026 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building. Time: 4:30 p.m.

In attendance:

Mayor Danielle Bussey

Councillors

Terri Lee Bishop

Jim Giles

Keegan Healey

Kelly Kavanagh

Alice Russell

Town Clerk Joan Wilcox

Absent ; Deputy Mayor Stephen Dawe

Others present: Olivia Bradbury

Shoreline Newspaper

Mayor Bussey called the meeting to order and welcomed all in attendance. A special welcome was extended to the newest member of Council, Councillor Keegan Healey, who is the youngest person elected to serve on the Town of Clarke's Beach Council since the Town's incorporation. Council expressed its congratulations and wished Councillor Healey every success in his new role.

ORDER OF BUSINESS:

Adoption of the agenda - May 5, 2026

Motion #164/²⁵ Kelly Kavanagh/Jim Giles

Be it resolved that the agenda for May 5, 2026 meeting be hereby adopted.

Motion Carried All in favou

MINUTES FOR ADOPTION - April 15, 2026

Motion #165/²⁶ Terri Lee Bishop/Kelly Kavanagh

Be it resolved that the minutes of the regular meeting of Council held on April 15, 2026 be adopted as was circulated. Motion Carried All in favour

BUSINESS ARISING OUT OF THE MINUTES:

1. Discussed as outlined on the agenda

FINANCIAL INFORMATION

- Current account balance provided as of April 30, 2026

Accounts for payment: \$ 3,824.20

Motion #166/₂₆ Kelly Kavanagh/Keegan Healey



Be it resolved that the bills be paid as per the list provided. Motion Carried
All in favour

Development requests approval:

Motion #167/mt Kelly Kavanagh/Keegan Healey

Development Requests.

Name	Civic Address	Proposal	Site assessed
Mr. X	13 Boyd Avenue	Personal garage	Yes - Ron Laracy
Mr. X	Lot 1 Lewis Estates	Personal garage	Yes- Ron Laracy
Mr. X	59 Main Street	Personal garage	Yes - Ron Laracy
Mr. X	6-8 Lewis Estates	Personal Garage	Yes - Ron Laracy
Mr. X	189 Otterbury RD	Personal Garage	Yes - Ron Laracy

Mr.X	7 Chislett Avenue	Personal Garage	Yes - Ron Laracy
Mr. X	74 Kavanaghs Rd	Personal Garage	Yes - Ron Laracy

Be it resolved that the Town of Clarke's Beach issue building permits to the above noted as per the applications submitted and site assessed by Town staff person, Ron Laracy. Motion Carried
All in favour

COUNCILLOR JIM GILES ABSTAINED FROM VOTING ON PERMIT FOR 6-8 LEWIS ESTATES... Due to having a personal/monetary interest in the property

CORRESPONDENCE

1. Info from Emergency Services re Emergency Management Course
Workshop - May 12 -14 in Hr. Grace - any member of Council wish to register was advised to do so
2. Information and Privacy Workshop - June 10 from 9 am to 12 p.m.
3. Email from Business Owner giving update on proposed business at civic address
97-99 Conception Bay Highway
4. Email from Intellisoft re Website/Intel/Alert System
5. Email from Tract Consulting re Community Wildfire Day
→ Council does plan on organizing a Community Clean up Day
6. Letter from Ms. X , civic address 21-29 C.B. Highway - zoning
→ Council will seek recommendations and/or advise on this request from the Planner



Town Plan/Development Regs

7. Memo from Municipal Assessment Agency - update
8. Infor form Public Procurement Agency re Procurement Regs
9. Email from Municipal Affairs advising of name change
10. Email from Ms. X re update on Business owner garbage collection
Motion # 168/26 Alice Russell/Jim Giles

WHEREAS Council has received considerable concern regarding the amount of garbage being stored in the RV park garbage dumpster, and the fact that garbage has been left for extended periods without being collected on a weekly basis; and

WHEREAS concerns relating to public health, unpleasant odors, rodent activity, and the general aesthetics of the area are significant; and

WHEREAS the dumpster is currently located outside the confines of the RV park and is not situated in a location approved by Council;

THEREFORE BE IT RESOLVED that the Town of Clarke's Beach advise the business owner to immediately take the necessary steps to have the garbage removed from the dumpster on a regular basis and to relocate the dumpster inside the boundaries of the RV park prior to the opening of the 2026 camping season.

Motion Carried.

All in favour.

11. Info from Ms. X re alleged damage to vehicle on Town road
Motion # 169/26 Keegan Healey/Alice Russell
Whereas the Town of Clarke's Beach was unable to determine with certainty whether the location of the incident falls within the municipal boundary of the Town of Clarke's Beach or within the Local Service District of Makinsons
Be it resolved that after careful consideration, Council has determined that the Town of Clarke's Beach will not be assuming liability for this incident, Council believes that municipal roads are maintained to the best of the Town's ability and resources.
Ms. X is to be advised in writing of this decision. Motion Carried All in favour
12. Information from Municipal Affairs re mandatory training -
13. Memo from Municipal Assessment Agency re Collaborative Initiative Fund
- no action
14. Correspondence from Bay de Grave Fire Department asking for the Town's moral support in its efforts to secure a new tanker truck.
Motion # 170/26 Terri Lynn Bishop/Alice Russell
Be it resolved that the Town of Clarke's Beach support Bay de Grave Fire Department in its efforts to obtain a new tanker truck.
Motion Carried All in favour



15. Letter from Aspire Recreation re support for this group
Defer this correspondence - meeting to be arranged with rep of Aspire Recreation
16. Memo from Municipal Assessment Agency re Clar Simmonds Scholarship

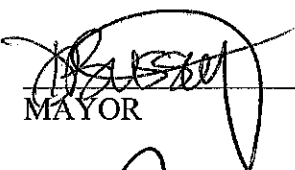
OTHER BUSINESS:

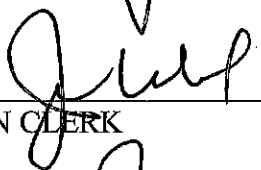
1. List provided to Council re names of property owners alleging damage to lawns, fences due to snowclearing operations
2. Triathlon - Councillor Jim Giles gave an update
3. Joint Council of CBN - Mayor Bussey will forward notice of meetings to Clerk and/or councillors when she receives notice

ADJOURNMENT

Motion # 178/26 Alice Russell/Kelly Kavanagh

Be it resolved that the meeting do now adjourn. Motion Carried All in favour


MAYOR


TOWN CLERK

Feb 2 / 2024
DATE MINUTES ADOPTED BY COUNCIL

