

A regular meeting of Clarke's Beach Town Council was held on Tuesday, February 6, 2024 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Centre.

In attendance:

Mayor Betty Moore
Deputy Mayor Danielle Bussey
Councillor June Batten
Councillor Kelly Kavanagh
Councillor David Penney
Councillor Alice Russell
Town Clerk Joan Wilcox

Absent: Councillor Crystal Bradbury

Others present:

Steve Boe

Mayor Moore welcomed all to the meeting.

Meeting opened at 4:30 p.m.

Minutes for adoption:

Regular meeting: January 9, 2024

Privileged meeting: January 9, 2024

Mayor Moore asked if there was any errors or omissions in the minutes as circulated.

Motion # _____ June Batten/Danielle Bussey

Be it resolved that the minutes of regular meeting held on January 9, 2024 be adopted as circulated. Be it further resolved, that the minutes of the privileged meeting held on January 9, 2024 be hereby adopted and ratified as circulated. Motion Carried All in favour

Business arising out of the minutes:

1. Letter forwarded resident re litter around property located on Park Avenue
2. Approval in principle given and Notice of Discretionary usage put in the Shoreline Newspaper re proposed development at civic address 147-149 Glam Road

Delegates:

Mr. Steve Boe was welcomed to the meeting & asked to address Council with his concern.

Mr. Boe spoke to Council with his concern regarding the amount of debris, litter on property located on Park Avenue, Clarke's Beach. He feels the present state of property adversely affects the area. It is negatively impacting the overall natural beauty of the area. He has spoken to the property owner with his concerns. Mr. Boe would like the Town Council to address this issue. He noted also that his aged father lives nearby to this property and has to see this everyday.

Mayor Moore advised Mr. Boe that Council had forwarded correspondence to the property owner and asked that necessary steps be taken to have the property "tidied". The property owner has visited the Town Office and spoke with Deputy Mayor as well as the Clerk. He advised that his plan is to clear up the debris when weather permits. Mayor Moore noted that the Town Council is hoping to work with the property owner to ensure that the property is cleared of debris etc.

FINANCIAL

Bank balances provided

Bills for payment: \$154,901.40

Motion #_____ Alice Russell/June Batten

Resolved that the Town of Clarke's Beach pay the bills as per the list circulated (Revised) with the agenda totaling \$154,910.40

Motion Carried All in favor

DEVELOPMENT REQUESTS:

1. Ms. X , civic address 74 Kavanagh Road requesting permit to construct a 10 by 10 feet extension on existing shed.
Site has been checked by Ron Lauraceae , W/W Maintenance person
Motion #_____ Kelly Kavanagh/June Batten
Be it resolved that the Town of Clarke's Beach issue permit to MSX to construct 10 by 10 feet extension on existing shed at civic address 74 Kavanagh Road. Motion Carried
All in favor

2. Mr. X , civic address 70 Main Street
Permit request for single family residence
Area serviced by water/sewer. Residential zone
Site assessed by Ron Lauraceae, W/W/ Maintenance
Motion # _____ Dave Penney/Alice Russell
Be it resolved that the Town of Clarke's Beach issue a building permit to Mr. X, 70 Main Street for construction of a single family residence. Motion Carried All in favor
3. Ms. X, single family residence 7A Conception Bay Highway
Zoning: Commercial
Town Council reviewed the application submitted by Ms. X however, the civic address is located within the commercial zone, Town of Clarke's Beach Municipal Plan. Single family residential development not a permitted or discretionary usage. Council did ask that contact be made with Municipal Planner to see if there is any other option wherein Council could consider the application.

Correspondence:

1. Circular from Environment & Climate Change re Wastewater Update (WISER)
2. Proclamation re National 211 Day
Mayor Moore will sign the proclamation
3. Circular from Municipal Affairs Accessible Communities Grant
Deadline for submission: Feb 20 2024
Councillor Batten agreed to work on this application
Automatic door entrances was one item to be included.
Motion # _____ Batten/Russell
Resolved that the Town of Clarke's Beach make application under the Municipal Affairs Accessible Communities Grant.
Motion Carried All in favour
4. Email from Ms. X re AIRNB requirements.
Council does not know of any requirements outside of Town of Clarke's Beach Development Regulations. It is aware that Airbnb lodgings will have to be registered with the Provincial Government.
5. Letter from Port de Grave Heritage Society thanking Council for donation
6. Letter from NL Geographical Names Board inviting Towns

- to submit feature names for NL Geographical Names Database
7. Memo from Municipal Assessment Agency re contract agreement
Motion # _____ June Batten/Alice Russell
Resolved that the Town of Clarke's Beach sign the Municipal Assessment Agency Contract. Motion Carried All in favor
 8. Correspondence from Mr. X, Otterbury re ongoing land issue
 9. Email from NL Distillery re Distillery Dash 5km run
Sunday, July 28th at 11 a.m.
This time is Ok with Council
 10. Email from Town of Harbour Grace asking for support of the Town's for the resolution put forth at the MNL Conference in 2023 re having first lien on sale of property for costs incurred in Town removing dilapidated buildings, debris, waste etc.
Motion # _____ David Penney/June Batten
Resolved that the Town of Clarke's Beach offer its support to the Town of Harbour Grace re its resolution as requested. Town to write the Town's MHA and ask that the Town of Harbour Grace resolution be tabled in the House of Assembly.
Motion Carried All in favor

Other business:

1. Student funding applications forwarded to Provincial and Federal Governments.
2. Email from Councillor June Batten re NL Triathlon
Councillor Batten would like to volunteer
3. 2024 Tax invoices - being prepared. Mayor Moore will include an information sheet with the invoices.
4. Rodents - Motion Avenue
Deputy Mayor Bussey brought forward concern re the number of rodents being seen on Motion Avenue.
5. Storm drain - Main Street vicinity of Pentecostal Church
Discussion on this drain. Council will engage its engineer to have a look !
6. Resident of Otterbury Road has advised that household garbage and recyclables has not been collected for past 5 weeks. Resident will engage privately to have the garbage collected and forward invoice for service to the Town.
➔ Update - to best of Council's knowledge this garbage has been collected today.

7. Town Garbage collection - Council wish to meet with ERSB to discuss ongoing issues experienced with current garbage collection. Mayor Moore will contact ERSB and set up a meeting.
8. Trialthon - Councillor Penney suggested that the Town provide some type of “goody” bag for the participants. Also, he advised Council that his daughter is available to volunteer for Town events.
9. Premiers Medal for Excellence in Arts, Heritage, Recreation & Sports. Recreation and sports medals will be awarded beginning in 2025 to coincide with the province hosting the 2025 Canada Games. 10 recipients from the arts sector and 10 recipients from heritage sector will be selected to receive recognition this year - Year of the Arts & 7th Anniversary of Confederation.

Councillor Batten suggested nominating persons from our Town who have excelled in the Sports Sector.

Councillor Batten also asked if the Town would be seeking interest in persons hoping to form a Recreation Committee.

ADJOURNMENT

Motion # _____ David Penney/Alice Russell

Being no further business, meeting now adjourn.

Time : 6:01 p.m.

Motion Carried All in favor

MAYOR BETTY MOORE

JOAN WILCOX Town Clerk

Date minutes adopted by Council

