

A regular meeting of Clarke's Beach Town Council was held on Tuesday, January 14, 2025 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building.

### **FIRST MEETING OF NEW YEAR - 2025**

In attendance;

Mayor Betty Moore

Deputy Mayor Danielle Bussey

Councillor June Batten

Councillor Crystal Bradbury (virtual attendance)

Councillor David Penney (virtual attendance)

Councillor Alice Russell

Town Clerk     Joan Wilcox

Absent:     Councillor Kelly Kavanagh

#### **WELCOME**

Mayor Moore welcomed all to the meeting & extended Happy New Year greetings to all in attendance. Meeting opened at 4:30 p.m

Minutes for adoption:

Regular meeting held December 3, 2024

Mayor Moore asked if there was any errors or omissions to the minutes of December 3, 2024 as circulated.

Motion # 1/2025     Danielle Bussey/June Batten

Be it resolved that the minutes of December 3, 2024 meeting of Council be hereby adopted. Motion Carried     All in favour

#### **FINANCIAL**

Current account bank balance provided

Bills for Payment: \$218,759.73

Motion #2/2025     Alice Russell/Danielle Bussey

Be it resolved that the bills totaling \$218,759.73 be paid .

Motion Carried     All in favour

DEVELOPMENT REQUESTS;

1. Ms. X , 5-7 Shaws Lane, single family residence (686 Sq. Feet)  
detached 2 car garage with a basement apartment  
Also, small guest house and a small shed with artesian well pump
2. Ms. X, 5-7 Shaws Lane  
House ( Style of Fish Merchants House) - condo style apartment  
building .

Council discussed the two options put forward by Ms. X re development on property owned by her at 5-7 Shaws Lane.

Motion #3/2025 June Batten/Danielle Bussey

After review of both applications, Council felt it necessary for Ms. X to decide which option for the property she wishes to have the Town review Ms. X be advised to forward the final plan for Council's review to ascertain if a permit can be issued in compliance with the Town of Clarke's Beach Zoning and Development regulations. Motion Carried All in favour

3. Mr. X, 146-148 Otterbury Road - approval in principle requested to construct a single family residence.

Motion # 4/2025 Danielle Bussey/Alice Russell

Be it resolved that the Town of Clarke's Beach issue an approval in principle for construction of a single family residence at civic address 146-148 Otterbury Road. Service NL to provide approval of lot for water /septic and also approval from Digital Services re Highway Access permit (Otterbury Road)

Motion Carried All in favour

3. Business owner wishing to put an extension on to existing building located at 6-12 C.B. Highway Site has been assessed  
Motion #5/2025 Alice Russell/Danielle Bussey  
Be it resolved that the Town of Clarke's Beach issue a permit for extension to existing business premises located at 6-12 C.B. Highway as per application submitted. Motion Carried All in favour

## CORRESPONDENCE

1. Quote from 709IT re new computer system :Accepted by Council

2. Email from Ms. X re issue with rodents - Lawlors Road  
Council appreciate the concern of the resident ; however, can not offer a solution re the rodent issue. However, if there is a concern with accumulation of tree branches re fire hazard - Council will check with property owner to ensure it is rectified.
3. Circular from Dept. Transportation & Infrastructure re Rural Transit Capital Projects funding
4. Circular from Municipal Affairs re Tourist Accommodation Tax
5. Correspondence from Tina Olivero re Letter of Support for Sober Living Home● Clarke's Beach Town Council to provide a letter of moral support to Ms. Olivero re Sober Living Homes. Council also would be willing to provide a space for an information session if Ms. Olivero would like to hold a session in this area
6. Email from Mr. X re litter on property at Park Avenue  
Motion #6/2025 June Batten/Alice Russell  
Be it resolved that the Town of Clarke's Beach advise Mr. X that Council will be making contact with the owner of rental property to ascertain the issue with the tenant in regard to litter on a neighboring property. Motion Carried All in favour
7. Email from Mr. X, Main Street re damages to lawn allegedly done by Town snowclearing crew - Mayor Moore advised that the Snowclearing crew has been notified of the need to try to stay required distance from property and also, to ensure speed limit in Town is followed
8. Correspondence from Eastern Waste Management re access cards requirement for waste recovery facilities
9. Email from Mr. X re Glass recycling project in Clarke's Beach  
Agreed that Mayor Moore would contact Mr. X for further information

#### ADJOURNMENT

Motion # 7/2025 Alice Russell/June Batten

Being no further business, meeting do now adjourn. Time: 5:30 p.m

Motion Carried All in favour

Adopted: \_\_\_\_\_ Mayor \_\_\_\_\_ Clerk \_\_\_\_\_