

A regular meeting of Clarke's Beach Town Council was held on Wednesday, October 15th, 2025 at 7 p.m. in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building.

In attendance:

Mayor Betty Moore

Deputy Mayor Danielle Bussey

Councillor June Batten

Councillor Kelly Kavanagh

Councillor Alice Russell

Absent: Councillors Bradbury & Penney

Town Clerk Joan Wilcox

Councillors elect:

Terri Lee Bishop

Stephen Dawe

Jim Giles

Others in attendance: Residents attending to witness the Swearing in of the new Mayor & Council

Mayor Moore welcomed all to the meeting -

Advising that this would be her last time to sit in the Chair as Mayor
She thanked Council and the Town for the confidence /co-operation given her in her twenty-four years serving the Town as Mayor. She also wishes the new Council a successful term of office. Thank you also to the Town Clerk.

Adoption of Agenda

Motion # 90/25 Kelly Kavanagh/June Batten

Be it resolved that the Town of Clarke's Beach regular meeting agenda for October 15, 2025 be adopted as circulated. Motion Carried All in favour



Adoption of Minutes

● Regular meeting Sept 9, 2025/Privileged meeting Sept 9, 2025

Motion # 91/25 Danielle Bussey/Alice Russell

Be it resolved that the minutes of the Regular meeting held on September 9, 2025 be hereby adopted and the minutes of the Privileged meeting held on September 9, 2025 be hereby adopted. Motion Carried all In favour

Development applications

1. Accessory unit - movable - to be used for storage at civic address
248-270 Main Street
2. Extension to existing personal usage garage at civic address
98 Riverside Avenue

Motion # 92/25 Alice Russell/Danielle Bussey

Be it resolved that permits be issued for accessory unit for storage at 248-270 Main Street . Permit to be issued for extension of personal usage garage at 98 Riverside Avenue.

Motion Carried All in favour

Business arising:

Discussed as outlined on the agenda

FINANCIAL INFORMATION

Bank Balances provided

Bills for payment: \$44, 374.12

Motion # 93/25 Kelly Kavanagh/Alice Russell

Be it resolved that the bills totaling \$44,374.12 be approved for payment

Motion Carried All in favour

● Mayor Betty Moore abstained from voting on the bill re luncheon for outgoing Mayor

AT THIS POINT IN THE MEETING, BETTY MOORE VACATED THE CHAIR . Returning officer/Town Clerk conducted the Swearing in of the new Council.

The following took the Oath of Office and were provided with the appropriate



forms for completion (MEF-19A/19B & Disclosure Statement)

1. Danielle Bussey - Mayor
2. June Batten
3. Terri Lee Bishop
4. Stephen Dawe
5. Jim Giles
6. Kelly Kavanagh
7. Alice Russell

Welcome to the new Council for the next four year term.

New Councillors were given an Orientation binder & copy of the Towns and Local Services Act

New Council then took seat at the Council table!

Mayor Danielle Bussey took the chair and continued on with the October 15, 2025 meeting of Council

SELECTION OF DEPUTY MAYOR

- Returning officer/Clerk called for Nominations for the Deputy Mayor
Nomination call was made three (3) times

Nominees

June Batten

Terri Lee Bishop

Jim Giles

Kelly Kavanagh

Nominees were asked if they accepted the nomination.

All accepted the nomination

ELECTION OF DEPUTY MAYOR

Voting by secret ballot

June Batten received the highest number of votes and was declared elected as Deputy Mayor.

Congratulations to Deputy Mayor Batten



Mayor Bussey thanked Betty Moore for her many years of valued service to the Town of Clarke's Beach.

CORRESPONDENCE:

1. Letter from Municipalities re Council Election
2. Letter from Mun Assessment Agency re Call for Nominations for position of Avalon Director. Deadline for submission Nov 6, 2025
Motion #~~94~~/25 Danielle Bussey/Alice Russell
Be it resolved that the Town of Clarke's Beach is pleased to nominate Councillor Jim Giles for the position of Avalon Director on the Board of the Municipal Assessment Agency. Motion Carried All in favour
Councillor Jim Giles accepted the nomination and agrees to stand as a candidate for the Board of Director of the Municipal Assessment Agency.
3. Letter from Canoe Procurement re new contact information
4. Email from Bay De Grave Regional Municipal Corp re reps on Board
DEFER TILL NEXT MEETING OF COUNCIL
5. Letter from Eastern Regional Services Board re Board member nominees
Deadline for nominations is November 12th, 2025 at 4:30 pm
6. Letter from Aspire Recreation re Halloween Trunk or Treat
Council is willing to partner with Aspire Recreation to hold a Trunk or Treat; however, due to accessibility issues the Ballfield is not a suitable location
7. Letter from Municipal Affairs re new Capital Investment Plan application process
8. MNL Conference in Corner Brook November 20-22
Any councillors wishing to attend to advise Clerk so that the registration can be forwarded to MNL
9. Letter from Mr. & Mrs. X re takeover of private water/sewer line on Station Road -DEFER TO NEXT MEETING
10. Letter from Mr. X asking for private session with Council to discuss quarry application re section of land within Town Boundary - Otterbury
Defer to next meeting
11. Information form Government of Canada re Summer Jobs Program-
deadline to apply December 11, 2025 - Ok to apply

Other Business

November 11th Service - Clarke's Beach War Memorial at 11 a.m

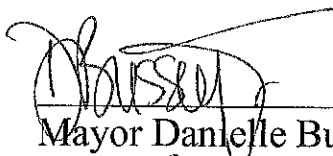
ADJOURNMENT

Motion # 95/25 Alice Russell/June Batten

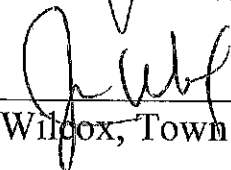
Being no further business, be it resolved that the meeting do now adjourn.

Motion Carried All in favour Time : 8 p.m.

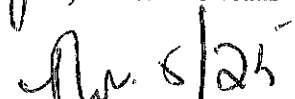
Next meeting scheduled for Tuesday, November 4, 2025 at 7 p.m.



Mayor Danielle Bussey



Joan Wilcox, Town Clerk



Date minutes adopted by Council

