

A regular meeting of Clarke's Beach Town Council was held on March 3, 2026 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Centre

In attendance:

Mayor Danielle Bussey

Councillors:

Terri Lee Bishop

Stephen Dawe

Jim Giles

Kelly Kavanagh

Alice Russell

Town Clerk - Joan Wilcox

Others Present:

Don Dawe - Delegate presenting to Council

Betty Harbin - spectator at meeting

Olivia Bradbury - The Shoreline Newspaper

Meeting opened at 4:30 pm.

Mayor Bussey welcomed all to the meeting.

ORDER OF BUSINESS

Adoption of Agenda March 3, 2026 meeting

Motion # 142/26 Kelly Kavanagh/Stephen Dawe

Be it resolved that the agenda with item added be adopted.

Motion Carried All in favour

Minutes for Adoption: Meetings February 10, 2026

Motion 143/26 Kelly Kavanagh/Terri Lee Bishop

Be it resolved that the minutes of February 10, 2026 meeting be hereby adopted.

Motion Carried All in favor

DELEGATE

Mr. Don Dawe

Otterbury Road

Mr. Dawe was invited by Mayor Bussey to address the Council

C

Mr. Dawe has two (2) items of concern to bring forward:

1. Dog Control
2. Speeding - Otterbury Road

Mr. Dawe gave a very informative presentation to Council regarding the need for stricter dog control regulations. There has been incidents on Otterbury Road where the dogs had not been roaming but had been able to get free from owner by leaving the property when door opened or when being put in a vehicle. As Mr. Dawe stated it only takes a matter of minutes for something to happen.

Previously there has been incidents where a small dog had been attacked by larger dogs. Also, persons walking the street have voiced that the dogs are a threat to safety when they are not tethered. Mr. Dawe suggested bring the issue forward to the Joint Councils of CBN for discussion. Council asked if the RCMP had been contacted regarding the attack on the small dog. Yes, however to date nothing to report. Mayor Bussey noted that she would be in touch to see if there has been any action taken on this file. Council will take Mr. Dawe's suggestions into consideration and agree a review of the current Dog Control Regulations is needed.

Re: Speeding on Otterbury Road

Mr. Dawe is concerned with the high rate of speed which vehicles are travelling on this road. There are small kids in this area and there are a number of seniors who walk daily. He would like to see the maximum rate of speed be changed to reflect the residential area - 30 mph. Council advised that since this is a provincially maintained road, it does not have the authority to change the speed or put up signage; however, will lobby the Department of Works, Services and Transportation to take the necessary action in having this done. Mr. Dawe was also advised that persons should contact RCMP and report speeding.

Mr. Dawe was thanked by Council for bringing these concerns to the Town. He in turn thanked Council for the time given him to present his issues for discussion.

SELECTION OF DEPUTY MAYOR

- Town Clerk conducted the election of Deputy Mayor. She asked for nominations from the Council.



Two nominations received

1. Councillor Stephen Dawe nominated by Councillor Terri Lee Bishop
2. Councillor Kelly Kavanagh nominated by Councillor Alice Russell

Clerk called for nominations three times. No further nominations, so Nominations for Deputy Mayor DECLARED ceased!.

Town Clerk asked Councillor Dawe & Councillor Kavanagh if they were accepting the nominations.

Councillor Kavanagh - DECLINED THE NOMINATION

Councillor Dawe - ACCEPTED THE NOMINATION

Councillor Stephen Dawe declared elected as the new Deputy Mayor by acclamation!

Congratulations Deputy Mayor Stephen Dawe!

FINANCIAL

- Bank balances provided
- Accounts for payment: \$45,825.86
Motion # 144/26 Stephen Dawe/Kelly Kavanagh
Be it resolved that the Town of Clarke's Beach pay the accounts
Total \$45,825.86. Motion Carried All in favour
- 2026 tax invoices have been prepared

DEVELOPMENT APPLICATIONS:

1. Ms. X - personal usage garage - 42-46 Otterbury Road
Motion # 145/26 Kelly Kavanagh/Alice Russell
Be it resolved that the TOWN OF CLARKE'S BEACH approve in principle the building permit for a personal usage garage at 42-26 Otterbury Road pending a site visit and assessment by W/W/Maintenance person for the Town. If in compliant, permit can be issued. Motion Carried.
2. Request for an approval in principle from Mr. X interested in opening /operating a three unit apartment building with a



store front business from civic address 109 C.B. Highway
Area is zoned commercial with apartment building being considered
as a Discretionary Use.

Motion # 146/26 Terri Lee Bishop/Stephen Dawe
Be it resolved that the Town of Clarke's Beach issue an approval in
principle to the party to operate a Storefront business / 3 unit apartment
building from civic address 109 C.B. Highway. Ad to be placed in the
SHORELINE newspaper giving notice of Council's consideration as a
Discretionary Use. Motion Carried All in favour

WRITTEN QUOTES FOR PURCHASE OF A NEW TRUCK FOR SNOWCLEARING.

As per the Public Procurement Policy

Three quotes were received as follows:

1. Hickmans Chrysler Dodge \$158,405.41
2. Steele St. John's 136,687.70
3. Hickmans Chev 125,672.00

Motion # 147/26 Stephen Dawe/Jim Giles
Be it resolved that the Town of Clarke's Beach accept the lowest quote
of \$125,672. 00 from Hickmans Chev for purchase of a 2026 Chev
Silverado 3500 equipped with plow and sander. Motion Carried
All in favour

CORRESPONDENCE:

1. CC of letter sent to a resident by our MHA re safety concerns expressed
by a resident of Riverside Avenue due to excessive speed by
vehicles
 - Council can not put in a speed bump on a turn - so this is not an
option Council can avail of - Suggested RCMP be contacted when
speeding is witnessed
2. Correspondence form Emergency Services Division re Emergency
Plan/Management
 - Town Council will arrange a special session to review and update



its current Emergency Plan

3. Email from Mr. X re snowclearing operations in vicinity of United Church Cemetery
● Council has addressed this with the Snowclearing operator and advised to be very mindful of the UNITED CHURCH GRAVEYARD when plowing snow in this area.
4. Letter from Bay Arena Minor Hockey Association requesting sponsorship in its booklet.
Motion # 148/26 Alice Russell/Jim Giles
Be it resolved that the Town of Clarke's Beach sponsor a 1/4 page ad in the Bay Arena Minor Hockey booklet. Motion Carried
All in favour
5. Letter from CDS Dance School seeking donation for fundraiser
Motion # 149/26 Kelly Kavanagh/Terri Lee Bishop
Be it resolved that the Town of Clarke's Beach donate \$25.00 to the CDS Dance School. Motion Carried All in favour
6. Email from Mission Trail Care - re former Pent Home property (Tax Break) - REFER TO CLOSED MEETING
7. Letter from NL Fire Smart re Wildfire Prevention and Mitigation Program -
Motion # 150/26 Terri Lee Bishop./ Jim Giles
Be it resolved that the Town of Clarke's Beach apply for funding under this program. Motion Carried All in favour
8. Proclamation - PURPLE DAY FOR EPILEPSY
Mayor Danielle Bussey will sign the proclamation
9. Proclamation - KIDNEY MONTH - 2026
Mayor Danielle Bussey will sign this proclamation
10. Circular re International Womens Day - March 8th
11. Letters re the Discretionary Usage Ad regarding construction of six TownHomes on Dawes Avenue - REFER TO CLOSED SESSION



12. Email from Manager of Bank of Montreal requesting a meeting with Mayor Bussey to discuss Banking services
Mayor Bussey is willing to meet!

Deputy Mayor Stephen Dawe ABSTAINS FROM ANY CORRESPONDENCE/MEETING ETC in regard to Bank of Montreal due to CONFLICT OF INTEREST - his spouse is Manager of BMO, Bay Roberts

OTHER BUSINESS

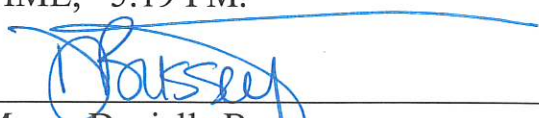
1. St Patricks Day Social - Wednesday , March 18th from 1 - 5
2. Snowclearing operations - alleged damages to property
- will be reviewed at end of the winter season
3. Mandatory Training Modules - Code of Conduct
4. Nomination Day - Tuesday, March 17th from 8 a.m. to 8 p.m
Election if required will be on Tuesday - April 14, 2026 from 8 am to 8 p.m
Appointment of ALTERNATE RETURNING OFFICER
Moion # _____ Alice Russell/Jim Giles
Be it resolved that the Town of Clarke's Beach appoint Fronie Sparkes as Alternate Returning Officer for the By-election. Motion Carried
All in favour
5. Water/Sewer Project - Main St/Dawes Avenue - emails form
Engineer - REFER TO CLOSED MEETING

MOTION TO ADJOURN

Motion # 151/26 Kelly Kavanagh/Alice Russell

Be it resolved that due to no further business, motion to adjourn the regular meeting of Council. Motion Carried All in favour!

TIME; 5:19 PM.



Mayor Danielle Bussey



Town Clerk

*April 15 / 26
JK*